



Chiang Mai International School

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E-mail: info@cmis.ac.th Website: www.cmis.ac.th

APPLICATION FOR EMPLOYMENT

Thai Staff

APPLICATION FOR EMPLOYMENT - NON TEACHING STAFF

Applicant's Name:

(last)

(first)

(middle)

Preferred Name: _____

Date of Birth (M/D/Y): _____

Position applying for: _____

SECTION 1: APPLICATION PERSONAL DETAILS

Primary Phone: _____

Primary E-mail: _____

Home Phone: _____

Work Phone: _____

Current Address:
(mailing address) _____

Permanent Address: _____

Are you employed currently: Yes / No

SECTION 2: ADDITIONAL PERSONAL INFORMATION

Are you a Thai citizen or a permanent resident of Thailand? Yes No

Have you ever been convicted in a court of law for any offense, other than a traffic offense? Yes No

SECTION 3: PRESENT POSITION

Employer	Position	Work Status * F/P/T/C	From	To

SECTION 4 (a): EMPLOYMENT HISTORY

Employer	Position	Work Status * F/P/T/C	From	To

(* Full Time - F / Part Time - P / Temporary - T / Contract - C)

SECTION 4 (b): QUALIFICATION

Qualification	Name of Institution	Course completion date/year

SECTION 5: REFERENCES

Referee 1:		Position/Organization:	
Address: _____			

Telephone:		E-mail:	
Referee 2:		Position/Organization:	
Address: _____			

Telephone:		E-mail:	
Referee 3:		Position/Organization:	
Address: _____			

Telephone:		E-mail:	

Please provide the name and contact information of one person who would be willing to provide a personal, character, or pastoral reference on your behalf.

Referee:		Position/Organization:	
Address: _____			

Telephone:		E-mail:	

SECTION 6: PRESENT EMPLOYER

Is your present employer aware of this application / inquiry? Yes / No

SECTION 7: NOTICE

By what date would you be able to take up the new position?

PERSONAL INFORMATION

Marital Status: _____

Spouse's Name: _____

Spouse's Occupation: _____

Names and ages of children who will be accompanying you: _____

Name and contact information (address/phone/e-mail) of someone who will always know how to reach you in case of an emergency:

Religion: _____

If Christian, please indicate church of membership: _____

Medical concerns (including any history of mental illness): _____

Hobbies or special interests: _____

Church or community involvement: _____

Maximum length of time you would be able to accept employment at CMIS (years): _____

Expected salary (Thai baht): _____

Do you have financial commitments that will require you to make monthly payments? _____

ABOUT WORKING AT CMIS



Chiang Mai International School has been meeting the educational needs of the international community in Chiang Mai, Thailand since 1954. Our school provides English-language education for students from Kindergarten to Grade 12 using an American-based curriculum taught from an international perspective. A Christian worldview defines our school and helps to create a friendly, caring, and supportive environment that enables our students to develop intellectually, socially, and spiritually.

CMIS is owned and operated by the Church of Christ in Thailand, the national Protestant church. Our school's vision statement is: "Educational excellence in a caring community committed to Christian values, equipping international students for lives of learning and positive contributions locally and globally."

Due to the large number of applications we receive, we are only able to respond to applicants whose qualifications appear to be a good match for our staffing needs. If you would like to check the status of your application, please e-mail employment@cmis.ac.th.

APPLICANT'S CHECKLIST

Please send the following documents by post or as attachments to an e-mail to the attention of "EMPLOYMENT."

- completed application form
- resume or CV
- copy of Thai ID card
- copy of degree(s)/diploma
- recent photograph (print or digital)
- letters of reference

APPLICANT'S AGREEMENT

By signing (or initialing) below, I indicate that I have read and understood the mission, vision, and educational objectives of Chiang Mai International School as published on Page 6 of this application form.

I certify that I do not have a criminal record, and grant permission to Chiang Mai International School to investigate my background. I have disclosed all major medical and psychological conditions on Page 4 of this application, and certify that I have no other history of emotional or mental illness requiring professional treatment.

I certify that the information contained in this application and all supporting documents is complete and correct to the best of my knowledge. I give permission to Chiang Mai International School to contact my referees, educational institutions, and all past employers to verify my credentials, and I will assist in that process in any way I can.

Full Name of Applicant:		Date:	
Signature (or typed initials):			